

# FLORA MORRISON

## CUSTOMER SERVICE

As someone who can identify the need of customers for effective solutions, I'm committed to high-quality service that ensures a positive experience.

## PERSONALITY HIGHLIGHTS

- Cheerful disposition
- Neat and well-organized
- Motivated by problem solving
- Independent worker
- Works well with deadlines
- Collaborative and efficient

## CONTACT DETAILS

123 Anywhere St.,  
Any City, State,  
Country

hello@reallygreatsite.com

www.reallygreatsite.com

123-456-789

## BASIC INFORMATION

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I am a professional Customer Service Representative with over 6 years experience in handling multi-national clients. My unique professional experience stems from years of providing excellent customer support, creative problem solving and building customer loyalty.

## EDUCATION

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University of El Dorado — Any City, State  
class of 2013  
Masters in Human Resource Management

University of El Dorado Human Resources Association,  
Vice-President in 2012

University of El Dorado — Any City, State, class of 2010  
Bachelors in Communication Arts  
Dean's lister  
Teacher's Assistant of the Humanities Department

## PROFESSIONAL EXPERIENCE

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Customer Service Manager, Bijou Solutions, Inc.  
Any City, State, 2020-present  
Motivated and improved the customer service department and its 25 staff members to propel them towards set goals.

Data Services Specialist 24 Gold Lion Business  
Services, Inc.  
Any City, State, 2015-2019  
Developed, organized, and tracked key performance metrics and company profiles for all employees for better corporate productivity and monitoring.

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