

Brianna WILLIAMS

P r o j e c t M a n a g e r



CONTACTS

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SKILLS

- Project planning and execution
- Budgeting and resource allocation
- Risk assessment and mitigation
- Stakeholder communication and relationship management
- Agile and waterfall methodologies
- Proficient in project management software/tools (e.g., Microsoft Project, Jira)

EDUCATION

Redrock University, 2025
Bachelor's Degree,
Computer Science

Results-oriented project manager with a proven track record of successfully leading cross-functional teams and delivering projects on time and within budget. Seeking a challenging position to utilize strong leadership, organizational, and problem-solving skills to drive project success and achieve organizational goals.

EXPERIENCES

2026 - Present

Project Manager, Weblake Company

- Led cross-functional teams
- Defined project scope, objectives, and deliverables in collaboration with stakeholders
- Developed detailed project plans
- Monitored project progress, identified risks, and implemented mitigation strategies
- Conducted regular status meetings and provided timely updates
- Managed project budgets, tracked expenses, and ensured cost control measures
- Facilitated effective communication and collaboration

CERTIFICATION

Certified Associate in Project Management (CAPM), Salsa Instution, 2025

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